

Central Bucks High School East Student Handbook



Dr. Chad Watters, Principal

Senior House

Dr. J. Luke Hadfield, House Principal
Marilyn Russo, Counselor (A-Le)
Tanya Barone-Durant, Counselor (Lf-Z)
Linda McGuigan & Samantha Whalen, Class Advisors

Junior House

Mr. Jon Boyle, House Principal
Walt Sandstrom, Counselor (A-Lo)
Melanie Jones, Counselor (Lp-Z)
Tyler Kline, Class Advisor

Sophomore House

Mrs. Tracey DeRosier, House Principal
Nancy Flanagan-Kelly, Counselor (A-Le)
George Moustakas, Counselor (Lf-Z)
Ashley Yanishevskiy & Melissa Newcomer, Class Advisors

This document is designed to assist our students and families with an understanding of the policies and procedures that will inform their high school experience. Parents/guardians and students are also directed to review and familiarize themselves with the district's family handbook, found on the website at www.cbsd.org/handbook. The Family Handbook provides parents with some general facts about the district's programs and services. It also offers some specific information about school rules and policies that pertain to every student, no matter which school a child attends.

Mission Statement

The Mission of CB East is to inspire the human spirit and create opportunities for all students to be successful.

OUR TEACHING will always be about quality. We are passionate about learning, about promoting learning, about meeting students where they are and guiding them to their full potential. Our work will never be done.

OUR CBE FAMILY is a team. Our work is our passion. Together, we embrace collegiality and respect. We strive to create a place where we can be ourselves and appreciate our differences, a place where everyone is treated with dignity. We pledge to hold one another to that standard.

OUR STUDENTS are why we are here. When we are fully engaged, we connect with, laugh with and uplift one another's lives - if only for a moment each day. We value instruction, but our work goes far beyond that. Our work is about relationships.

OUR CLASSROOMS are collaborative communities for growing and learning. We embrace the discovery of one's passions to develop a sense of life-long learning.

OUR SCHOOL is our people. Everyone matters. We take our responsibility to be positive school citizens seriously. We want to be a force for positive action, bringing every member of the CBE family together.

OUR COMMUNITY entrusts us with their children. We are accountable to those families. We understand and embrace the power of relationships with the community, and we partner with them to enrich our students' lives.

PATRIOT WAY

Pride Accountability Trust Respect Investment Opportunity Teamwork

ALMA MATER

Years quickly pass, their challenges well met,
We have now grown in knowledge and to ideals we're true,
Central Bucks East, we will honor goals you've set:
Patriots still with hope will stand behind the red, white, the blue.

Bell Schedules 2021-2022

Regular Schedule (10 Minute Advisory)

Block 1	7:25-8:48	83 Minutes
Block 2	8:53-10:16	83 Minutes
Advisory	10:20-10:30	10 Minutes
LL	10:33-11:36	63 Minutes
A Lunch	10:33-11:03	30 Minutes
B Lunch	11:06-11:36	30 Minutes
Block 3	11:39-1:02	83 Minutes
Block 4	1:07-2:30	83 Minutes

Extended Advisory (30 Minute Advisory)

Block 1	7:25-8:43	78 Minutes
Block 2	8:48-10:06	78 Minutes
Advisory	10:10-10:40	30 Minutes
LL	10:43-11:46	63 Minutes
A Lunch/Advisory	10:43-11:13	30 Minutes
B Lunch/Advisory	11:16-11:46	30 Minutes
Block 3	11:49-1:07	78 Minutes
Block 4	1:12-2:30	78 Minutes

Extended 50 Minute Advisory

Block 1	7:25-8:38	73 Minutes
Block 2	8:43-9:56	73 Minutes
Advisory	10:00-10:50	50 Minutes
LL	10:53-11:56	63 Minutes
A Lunch	10:53-11:23	30 Minutes
B Lunch	11:26-11:56	30 Minutes
Block 3	11:59-1:12	73 Minutes
Block 4	1:17-2:30	73 Minutes

2 Hour Delay- No Advisory

Block 1	9:25-10:21	56 Minutes
Block 2	10:26-11:22	56 Minutes
LL	11:25-12:30	65 Minutes
A Lunch	11:25-11:55	30 Minutes
B Lunch	12:00-12:30	30 Minutes
Block 3	12:33-1:29	56 Minutes
Block 4	1:34-2:30	56 Minutes

Early Dismissal-No Advisory, No Lunch

Block 1	7:25-8:10	45 Minutes
Block 2	8:15-9:00	45 Minutes
Block 3	9:05-9:50	45 Minutes
Block 4	9:55-10:40	45 Minutes

Important Dates : Please go to CBSD Website for information and important dates.

College Entrance Test Information & Dates : Please go to www.collegeboard.com or see your school counselor for more information.

ACADEMIC INFORMATION

Report Cards

Report cards are issued four times a year as noted on the district calendar. Each marking period is nine weeks in length. Parents and students are urged to discuss report cards. Parents and students may view their grades online with the correct ID and password through Infinite Campus. If there are any questions, please contact the guidance department.

Honor Roll

Distinguished Honors: GPA of 4.0 or better

High Honors: GPA of 3.6 or better

Honors: GPA of 3.0 or better

Class Rank

Class rank is not reported to colleges for admission purposes, but the district does report the student's grade point average (GPA). The GPA is based on weighted and non-weighted grades from all classes taken in grades 9-12. Concern for grade-point average should not keep students from selecting a challenging program and should not be used as an excuse for dropping a course in order to take one that seems easier. Colleges are more interested in the academic rigor of a student's program than they are in the student's GPA.

Grading Interpretation and Values

	Percent	For GPA Computation Non-Weighted Classes	For GPA Computation Weighted Classes	Interpretation
A	93-100	4.0	5.0	Advanced
A-	90-92	3.6	4.6	
B+	87-89	3.4	4.4	
B	83-86	3.0	4.0	Proficient
B-	80-82	2.6	3.6	
C+	77-79	2.4	3.4	Proficient
C	73-76	2.0	3.0	
C-	70-72	1.6	2.6	
D+	67-69	1.4	2.4	Basic
D	63-66	1.0	2.0	
D-	60-62	.6	1.6	
F	0-59	0.0	0.0	Below Basic

Other grades

I - Incomplete work*

S – Satisfactory

U – Unsatisfactory

* If incomplete work is not made up after a reasonable period of time, the student will fail the course as a result of lack of completion. A "reasonable period of time" is defined as two weeks beyond the marking period. In the case of an extended absence resulting in an "Incomplete," students are expected to

complete work within a two-week period upon return. All exceptions to the two-week deadline will need administrative approval.

Final Examinations

In courses with common district final examinations, finals may not be administered prior to the scheduled date and time. If a student misses a final examination(s) due to an excused absence, then s/he is responsible to make it up on the scheduled make-up day. If the student does not return prior to the last day of school, then s/he is responsible to schedule an appropriate date/time upon his/her return.

Critical Course Changes

Changes in course requests will only be honored for the following two reasons:

1. Failure to meet the required prerequisite.
2. A level change that must be approved by the building principal.

Success Plan

The Success Plan is required of all CB students before graduating. **Please note:** All SUCCESS PLAN DEADLINES must be met to avoid disciplinary action and/or loss of privileges. More Information is available on CB East Website.

ATTENDANCE POLICIES & PROCEDURES

Central Bucks School District attendance policies conform to the Pennsylvania School Code sections 1326 to 1333 dealing with compulsory school attendance.

“Every child of compulsory school age having a legal residence in this Commonwealth...is required to attend a day school in which the subjects and activities prescribed by the standards of the State Board of Education are taught.”

Attendance Guidelines

Absences

- Parents and guardians will be able to submit absence requests via the [Parent Portal](#). Parents can request a full day absence, early dismissal, or late arrival.
- Absence requests will be reviewed by school attendance staff and approved or denied.
- Requests made using the parent portal will also serve as the excuse for the absence. Parents will not be required to submit an excuse either electronic or written.
- Parents and guardians can also still call the school to report an absence, but emails will no longer be accepted.

In addition, when a student is absent from school, but the school did not receive communication from the parent or guardian, the following communication will be sent:

- A text message will be sent midmorning notifying the parent or guardian of the absence
 - An email will also be sent at the end of the school day reminding the parent or guardian that the student was marked absent.
-
- Students may not attend and/or participate in extracurricular school activities on days on which they are absent, whether excused or unexcused.
 - Ten (10) days of cumulative lawful absences verified by parental notification will be permitted during a school year. Absences beyond ten (10) days may require an excuse from a physician. In cases when a physician’s note is required, absences not documented by a physician’s note will be considered unlawful.

- In serious attendance situations, the school will coordinate a school/family conference to discuss the cause of the student's excessive absences and develop a mutually agreed upon School Attendance Improvement Conference. This plan will be required when the student has accumulated three (3) unlawful absences or at the discretion of administration based on the student's attendance history. The purpose of the School Attendance Improvement Conference is to resolve the attendance issue.
- After three (3) days of unlawful absences within one school year, parents will receive a letter from the school outlining the consequences of habitual truancy and inviting them to a School Attendance Improvement Conference. Additional absences may result in a referral to a school-based attendance improvement program, referral to Bucks County Children and Youth Services, and/or a citation for violating compulsory attendance laws. Penalties for conviction include fines of up to \$750.00 for each offense.

Appointments

Parents and students are encouraged to schedule appointments outside of the school day. If it is not possible to do so, parents and students are required to follow these procedures:

- Send a note with student name (printed clearly), date, reason, phone number and departure time to the Attendance Office.
- Parent/guardian must call (267 893-2320) to confirm before permission will be given to leave.
- Student must pick up pass from attendance office to leave and checkout through attendance.

College Visits, Vacations/Family Trips, Field Trips, & other Planned Absences:

- Two weeks before a planned absence, student should pick up a "Request for Approved Absence" form in the Attendance Office
- Parent/guardian should fill out the form.
- Student must have each teacher initial the bottom of the form to ensure that plans are made for student to keep current on class assignments while out of school.
- Two weeks before planned absence, student must submit form to Attendance Office to verify that no more than the allotted days are taken: Juniors and seniors are allotted 3 college visit days per year; all students are allotted 5 vacation/family trip days per year.
- **No trip will be approved during the first or last five (5) days of a semester, during published state standardized testing dates, or final examination testing times.**

Missed Work/Assessments

- Students are responsible for making up all work/assessments missed as a result of excused absences. If a student will be out for an extended amount of time, parent/guardian should call the student's school counselor and teachers in advance.
- A student is allowed the same number of days to make-up work as the number of days s/he missed for excused absences and lateness. Students are obligated to discuss and arrange plans for make-up work within that time. Any work not made up in that time period may have academic consequences.
- If a student is absent on the day of an assessment, they should be prepared to complete the assessment upon their return to school. It is strongly suggested that students contact their teachers if they are going to be out of school for an absence and to discuss dates/times for completion of their assessment.

Definitions

Excused Absence (E) is granted for the following reasons: illness, quarantine, death in the family, impassable roads, inclement weather, religious holidays, health care, necessary interviews, special tutorial work which must occur in a field not offered in the curriculum and may not interfere with the regular program of studies, exceptionally urgent reasons, educational vacations, college visits, and family trips.

Unexcused Absence (U) may be declared for reasons such as employment, truancy, car trouble, parental neglect, oversleeping, missing the bus, shopping, babysitting, visiting relatives, hunting, fishing, working at home, vacation trips, unauthorized leaving from school, and remaining at home to do school work. In situations where absence is declared unexcused or unlawful, students may be assigned to make up time missed outside regular school hours.

Consequences for Unexcused Absences

Attendance to school is crucial to academic success. As stated above, parents must provide notice of excused absences as allowable by the PA School Code. If a student does not provide an excusable notice within three days after their absence, the following consequences will be applied.

- Hours of detention
- Parents will receive notification letters which state that continued unlawful absences may result in referral to the magistrate.
- School Attendance Improvement Conference
- District Justice will notify parent of truancy hearing date and if found guilty, be subject to fines and penalties prescribed by the School Code of the Commonwealth of Pennsylvania

Class Cuts: For purposes of discipline related to class attendance, a class cut is defined as an intentional avoidance of class, whether it be by departing the school or school campus or presence in an unauthorized area of the building.

Class Attendance Guidelines

All teachers will take roll each day in each class. Students are expected to attend all classes, arrive on time, and remain in class for the duration of the block unless properly excused.

Tardiness to School:

Central Bucks High School East expects all students to be on time each day. Tardies, like absences, will be considered to be “excused” or “unexcused” according to whether or not the student presents an acceptable parental note.

Penalties:

If a student misses an entire class block as a result of an unexcused tardy, the teacher will issue an unexcused absence for that block. If a student is chronically tardy, the House Principal will be notified and consequences may be assigned.

- a. Students who arrive to school later than 10:30 AM will be considered absent from school for the first half of the day and are ineligible for participation in after-school practices, meetings, competitions, or events.

EXTRACURRICULAR OPPORTUNITIES

Code of Conduct and Discipline:

The Code of Conduct is for students privileged to participate in our extracurricular activities. This does not supersede the Code of Student Discipline and Responsibilities as stated in the Central Bucks Student Handbook (see “**Appendix A.**”) Rather, it is a Code that will be used by coaches/advisors to ensure that all students involved in activities are treated uniformly. Each program may establish additional rules, which apply specifically to that program. The rules and regulations in this code shall apply to any on and off school premises and/or adjudication. It is the responsibility of the student to become familiar with and follow the guidelines in this code. The opportunity to participate in a school activity is a privilege, not a right. A student who violates the Code of Conduct can lose this privilege. See “**Appendix C**” for the full **Extracurricular, Cocurricular Activities and Athletics School Board Policy.**

Clubs and Organizations

Central Bucks High School East encourages students to become active in the classroom and in extra-curricular activities. Student involvement in school is a contributing factor to fulfillment and success. Also contributing to student success is student attendance to school. **Any student who comes to school after 10:30 am without an excused absence or medical note will not be allowed to participate in extra-curricular events on that day.** Exceptions for extenuating circumstances will be considered by an administrator. Students interested in learning more about our clubs or in proposing a new club or organization should visit our web page.

National Honor Society

The National Honor Society Chapter at Central Bucks East is a service-oriented organization that promotes scholarship, leadership, and character throughout our school. Once a year students who have a 3.7 GPA are invited to apply for membership. In order to qualify, a student must demonstrate involvement in at least three of the following four areas: school extracurricular activities, leadership, community service, and awards/employment. Once a member of the NHS, students must continue to show leadership, scholarship, service, and character. Please see CB East Website for more information.

Proms & Dances

CB East students are permitted to bring a guest to prom and dances with the signed permission of both parent and the respective House Principal. Like East students, guests must follow all school rules and demonstrate respectful behavior at all times. In order to be a guest at an East Prom or Dance, you must be in good standing at your respective school. **Individuals in grades 9 or below or anyone 21 and over are NOT permitted to attend.**

STUDENT SERVICES

Guidance

Students can arrange for an appointment with their counselor by visiting the House Office or emailing a request. Students are advised to schedule guidance appointments during study halls. Parents may contact the counselor by email or phone. Please see CB East Website for more information or call: 267-893-2310.

Student Assistance Program (SAP)

The Central Bucks School District recognizes and affirms the individual value and potential of each student. In so doing, it acknowledges that at-risk behaviors including those of emotional/mental health, or created by chemical use are serious problems with legal, physical, ethical, social, emotional, and educational implications. SAP is an action-oriented team whose goal is to identify, assist, intervene, and provide aftercare for at-risk students. Additionally, the team networks with community resources and district programs already in operation. If you, or someone you know is at-risk due mental health or chemical dependency issues, please go to guidance for a SAP referral or visit the C.B. East web page.

SAFETY IN SCHOOL

Surveillance

Students and parents are advised that high schools in Central Bucks are equipped with electronic surveillance cameras that record video and audio.

CONDUCT

Regulations Governing Actions Involving the Health, Safety, and Welfare of Students

Proper conduct in the building and on the school grounds is considered essential to maintain a safe educational environment. Students will be expected to comply with the following guidelines:

- Show courtesy and respect towards others.
- Use acceptable language at all times.

- Settle differences peacefully and respectfully.
- We all work to keep our school clean, devoid of litter and defaced property. If you see trash, put it in the appropriate trash or recycling can. If you see graffiti, spills, unsafe or unacceptable damage to our building, report it to a teacher, administrator, or other school personnel.
- When asked for your name or school identification card by a teacher, safety and security monitor, administration or any other adult you must comply. Giving a false name or not giving a name/id card will be considered insubordinate and will result in disciplinary action.
- Students are not permitted to leave the building without permission. The parking lot is off limits during the school day. All exceptions must be cleared by the appropriate house principal or security.

ACADEMIC INTEGRITY

Plagiarism/Cheating

Plagiarism/Cheating is defined as the copying of someone's work and representing it as your own OR allowing someone to copy your work. Cheating can include copying work while taking a test, quiz, or exam. It includes sharing or copying work for an assignment including but not limited to term papers, book reports, projects, homework, etc. Laptops, cell phones, graphing calculators, etc. used inappropriately during assessments will be treated as cheating. Plagiarism in any form, whether intentional or unintentional, is unacceptable in the work of students at C. B. East. Any student found cheating on a quiz; test, project, plagiarizing or other assessment will receive behavioral and academic consequences.

Students who plagiarize will be eligible to demonstrate proficiency by completing a different assignment with entirely new research for credit. Plagiarism in the Success Plan may result in this requirement not being satisfied.

DEFINITION OF ACADEMIC DISHONESTY

Academic dishonesty is using a person's work, concepts, designs, data, ideas, research, or documentation, without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files.

Forms of Academic Dishonesty (examples include, but are not limited to, the following):

- Using smart phones, smart watches, or other electronic media devices to record images of assessments (shared or unshared)
- Using hidden notes, copying from another student or helping another student during an examination.
- Giving test questions or answers to a member of a later class or obtaining test answers from a student in a previous class.
- Submitting another student's work as your own.
- Stealing and/or accepting test answer keys.
- Stealing or copying another student's homework, paper, project, report or take-home test.
- Falsely claiming illness to avoid examinations.
- Falsifying information for an application of any academic type.
- Using calculators or computers in an unapproved manner.
- Utilizing professional help in violation of the teacher's established guidelines
- Allowing someone to copy your work.
- Doing ½ the work and another person does ½ and you turn it in whole.
- Emailing/texting the answers on a work assignment or assessment and to another student.

- Storing chemical or mathematical formulas in a calculator before a test.
- Using an online translation service to do your work.

Students caught cheating will need to retake the assignment/assessment.

- Detention/Sat. Suspension will be assigned.
- Parents will be contacted.
- Membership to National Honor Society will be jeopardized if applicable.

Affection Policy

Kissing and close physical contact, immodest or indiscrete behavior are inappropriate. Violation of this rule may result in disciplinary action.

Bullying

Bullying is a form of harassment that will not be tolerated at Central Bucks School District. If you or someone you know is being bullied, please report this to a teacher, guidance counselor, or house principal. Please see the C.B.S.D. Board Policy on bullying for more information.

Cell Phones:

Cell phones may be used only as directed by the teacher within the classroom. Laptops, cell phones and personal devices may not be used to record images or voice recordings of anyone for any reason unless directed by a teacher. This is a violation of an individual's right to privacy, which the school has an inherent right to protect. The appropriate use of laptops, cell phones or other digital technology features will be addressed through disciplinary procedures. Please refer to Board Policy 816 for further information.

Controlled Substance Policy: (See "Appendix B")

Search by Administrators

School administrators shall have the authority to require students or other persons under their jurisdiction to submit to a thorough search of backpacks, clothing, handbags, wallets, lockers and vehicles. School administrators shall take possession of any illegal or unauthorized materials found as a result of such a search, pending its release to proper authorities. Searches shall be conducted with an appropriate witness. Searches may be conducted only when reasonable suspicion exists that illegal or unauthorized material is being concealed. Students who leave the building without permission or students who are found in an unauthorized area of the building may be searched. The Central Bucks School District considers student lockers as school district property for the purpose of random searches. Periodically or as the situation warrants, a dog may be used to sniff the air around lockers, desks, bags, purses, items, book bags or vehicles that are on district property or at a district-sponsored event (**See Board Policy 226: Searches**).

Discrimination and Harassment Policy: See C.B. Website

Dress & Appearance

The Central Bucks School Board believes that a vital part of the educational program is the teaching of appropriateness of one's dress and appearance for a given situation. A student's appearance should not endanger physical health and safety, damage property, disrupt the educational process, distract those engaged in that process, or go beyond community and school interpretations of appropriate dress. If an administrator deems an article of clothing inappropriate, the student will be asked to cover the article of clothing or change into something that meets the code before being allowed to return to class. Disciplinary consequences may be given for repeat offenses.

Students will wear:

1. Clothing that does not expose underwear or abdomen/midriff.
2. Skirts or shorts that do not rise above the mid-thigh level.
3. Tops that cover cleavage (front and rear), the back, and torso up to the underarms. Tube tops, strapless tops, and off-the-shoulder tops are prohibited.
4. Clothing that is free of pictures or wording that contains profanity, vulgarity, ridiculing of any person or group, or references to alcohol, tobacco, or illegal activity.

Smoking/Possession of Tobacco Products

For purposes of this policy **tobacco** includes a lighted or unlighted cigarette, cigar, pipe, or other smoking product or material, smokeless tobacco in any form, any nicotine delivery device and a **vaping device** in the possession or use of/or by a student in a school building, a school bus, or on property owned by, leased by, or under the control of the Central Bucks School District or by students at school-sponsored activities that are held off school property. Possession of matches, lighters, or other such items may result disciplinary consequences. Please refer to district policy 222 for more information and consequences.

Threats

In the Central Bucks School District, we maintain a safe, caring school community where every child and staff member can feel the safety and security necessary for learning and personal growth to flourish. It is with this goal in mind that we want to address the issue of verbal or physical threats that are made against any member of our community.

If, at any time you hear a student threaten the life of another student or staff member, it is your responsibility as a member of the school community to report what you have heard to a responsible adult in the building.

Any student who needs to be suspended because of violent behavior or threats of violence will not be permitted back in school without a note from a psychiatrist stating that the student is not a threat to the health, safety, and welfare of the students and staff in the building.

Weapons Policy

The district will not tolerate any weapon in school, even when there is no actual or implied threat. This is the only way schools can ensure a safe and orderly climate for all students and staff members. Possession, use, or transfer of a weapon may result in expulsion from school in accordance with the law. Any knife, including Scout knives, penknives, or any other pocketknives, will be considered a weapon under this policy. School Property shall include buildings, facilities, and grounds on the school campus, school buses, school parking areas, and any facility being used for a school function or school sponsored trip.

Detentions & Suspensions

Individual teachers may assign detentions that are served with them. Administrative detentions run from 2:45 to 4:45, Monday through Thursday. Students may use detentions for quiet study. If a detention is not served by its deadline, additional hours of detention may be added. For serious violations of rules, students may receive either alternative suspension (ASP) or out-of-school suspension. When an out-of-school suspension (OSS) occurs, parents are encouraged to restrict their son/daughter to the home during school hours. During OSS, students may not attend school functions or participate in school-sponsored activities until the day that the student resumes classes. A parent conference may be required for readmission. Any student who, while on out-of-school suspension, comes onto school property without permission may be considered trespassing. **A level III or IV violation of the discipline code during the 4th quarter may result in suspension of the privilege to participate in graduation ceremonies.**

Lockers

Every student can be assigned a locker for protection of personal property. It is the responsibility of the student to keep the locker clean and locked at all times. The school cannot be held responsible for items missing from lockers. Students should not share lockers or combinations with other students. Students may use only their assigned locker. If a student has a problem with his/her locker, s/he should report it to their house principal. Student lockers are considered Central Bucks School District property and, if warranted, may be randomly searched (**See Board Policy 226: Searches**).

Obligations

Obligations may include (but are not limited to): library fines, parking fines, textbook fines, emergency cards, junior physicals, Career Plan components, smoking fines, unserved detention hours, etc. Activities that may be withheld for outstanding obligations include, but are not limited to extra-curricular activities, parking permits, field trips, proms, and receipt of a diploma.

Privileges

Driving, late arrival/early release, field trips, dance attendance, etc. are examples of available privileges to students of C.B.East. Privileges will be available to students who are in good academic standing, exhibit good conduct and responsibility, and have no obligations to the school. Please see CB East Website for more information

Late Arrival/Early Release

Seniors who are scheduled for study hall for the first or fourth blocks may apply for late arrival or early release. Students who are granted that privilege must be either off school property or in their assigned study hall area. They may not wander in the halls. This privilege may be revoked if the student does not meet academic or behavior expectations.

SCHOOL RESOURCES

Library

Overdue books incur fines of 10¢ per school day. There is a photocopier for student use. Each copy is 10¢ per page. Excess printing is 5¢ per page. The following are rules for using the library:

- ***Students are required to have a signed PASS from a TEACHER***
- All students using the library are obligated to maintain a quiet working atmosphere; otherwise, library privileges will be suspended or denied.

Technology (Computers/Internet): See C.B. Website for Policy

Military Recruiters – Act 10

Act 10 of 1991 requires school superintendents to provide armed forces recruiters the same access to lists of senior students as they make available to colleges and trade schools. Students will be notified of the requirements of the act and given 21 days to request, in writing, to be excluded from the list.

Photography Consent

On occasion, a member of our Community Relations Department may take a photograph of your child while in school or while involved in school activities. These pictures might be used in a variety of our publications such as the staff newsletter, CB Close-Up, our community newsletter, CB Insight, the district calendar, or as part of the Community Showcase display. Your child may or may not be identified by name in the publication. Please be assured that the photographs are never used for a commercial publication or sold to any other organization. No identifiable photographs are used on the district website. If you do not wish your child's photograph to be used, please contact the Community Relations Department in the Administration Center at (267) 893-2005.

Working Papers

Pick up an application in the main office from the receptionist

- Fill out an application with the receptionist at the front desk and/or call 267 893-2301.

School Visitors

For health and security reasons, the district does not permit students of other public school districts, private schools, colleges or universities to visit in Central Bucks classrooms or to shadow Central Bucks students. Please reference the Central Bucks School Board Policy 907 on the school district website for complete information on any visitors to the school.

Appearance - School Representation

Any shirt, sweatshirt, signs in the building or on school property, logos, electronic representation by any club, activity, team, group, or student at CB East MUST have prior approval by an administrator or athletic director.

Homeless Act: McKinney Vento Act

The McKinney–Vento Homeless Education Assistance Act guarantees a free and appropriate public education for all homeless children and youth. [B.E.C. 42 U.S.C. 11431](#) outlines procedures for deciding school placement, enrolling students, and determining responsibility. Federal and state laws make our responsibility clear. With the huge number of homeless children currently attending Philadelphia public schools, we must provide proper educational support and services.

McKinney-Vento Act Basics At-a-Glance:

What is the definition of a “homeless youth” under McKinney-Vento?

“Homeless” is defined as “anyone lacking a fixed, adequate, regular nighttime residence.”

What situations fit this definition?

- Staying in the home of other people due to unavailable housing, financial hardship, or similar circumstances
- Living in motels, hotels, trailer parks (in some instances – examples: leaking roof, no heat, etc.), public places, or campgrounds due to unavailable suitable housing options
- Living in an emergency shelter or transitional housing
- Unaccompanied (not living in direct care of legal parent or guardian) or runaway youth
- Refugee and migrant youth

How does McKinney-Vento help these students?

The law makes sure that these students receive a free and suitable public education by removing barriers to school enrollment and full, basic, daily participation in school activities. This includes:

- Immediate enrollment
- Free and Reduced School Lunch
- Help from school with any necessary enrollment documents
- Help from school setting up transportation service (if the student qualifies)
- Help from school with getting basic uniform clothing
- Help from school with basic school supplies
- Help from school with any basic clothing needs
- Help from school with basic high school graduation needs and expenses

Where can I find more information for Pennsylvania?

You can visit the [PA Education for Children and Youth Experiencing Homelessness](#) site.

Homeless Liaison – Raquel Riad, 267-893-3161 - rariad@cbsd.org

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